


Date: December 13, 2023

To: Board of Directors

From: Sam Desue, Jr. 

Subject: **RESOLUTION NO. 23-12-65 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AMENDING COMMITTEE ON ACCESSIBLE TRANSPORTATION (CAT) BYLAWS**

1. Purpose of Item

This Resolution requests that the TriMet Board of Directors (Board) approve amendments to the bylaws of the Committee on Accessible Transportation (CAT).

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other: Amendment of CAT Bylaws

3. Reason for Board Action

The Board established the CAT, exercises oversight of its activities, and must approve the CAT Bylaws and all amendments by Resolution.

4. Type of Action

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

5. Background

CAT’s predecessor, the Special Needs Transportation Advisory Committee’s (SNTAC), issued a Final Report in 1984 recommending the formation of an on-going “special needs transportation committee” to advise TriMet. The committee would be charged with reviewing and evaluating all current and future transportation services for older adults and people living with disabilities, including policies, procedures, procurements, budgets, and funding.

As a result, the Board established the CAT in 1984 and designated it as the Board’s official advisory committee on matters relating to the District’s transportation plans, policies and programs that affect persons with disabilities and/or older adults, and their ability to access and benefit from the transit system. The Board adopted the original CAT Bylaws and periodically has approved several amendments since the establishment of the Committee.

In 1997, the Board amended the Bylaws to strengthen the role of CAT and reinforce representation of constituency groups. In 2005, the Board amended the Bylaws to address member terms of service. In 2008 and 2009, the Board again amended the Bylaws, including

revisions to address CAT membership terms, clarification of CAT officer roles, member participation and vacancies, and member nomination process.

At the CAT's September 20, 2023 Business Meeting, the Committee approved submission of a recommendation to the Board that the CAT Bylaws be amended as shown on the edited redlined version, attached hereto as Exhibit A, and on the proposed final version, attached hereto as Exhibit B.

By this Resolution, the Board would adopt amendments to the CAT Bylaws that better define the Committee's purposes, which include making recommendations concerning TriMet's compliance with federal, state and local requirements for accessible transportation, and offering advice and comment on accessibility features being considered for installation on transit vehicles. The revised Bylaws also clarify the Committee's expectations concerning appropriate conduct during meetings, and the role of the Chair in conducting meetings and ensuring proper order and decorum. The proposed Bylaws better describe the broad composition of the Committee's membership, define the roles of "Consumer" and "Representative" on the CAT, clarify the roles and terms of office of CAT Chair, Vice Chair and Executive Committee members, and confirm high expectations for attendance and participation of CAT members. The Bylaws also make clarifying revisions to the roles and responsibilities of the CAT's Standing and Ad Hoc Subcommittees.

6. Diversity

No impact or change.

7. Financial/Budget Impact

No impact or change.

8. Impact if Not Approved

Adoption of this Resolution is necessary to improve clarity in roles for the CAT members and leadership, and increase accountability for Committee members. Failure to adopt this Resolution would leave those deficiencies uncorrected.

RESOLUTION NO. 23-12-65

**RESOLUTION NO. 23-12-65 OF THE TRI-COUNTY METROPOLITAN
TRANSPORTATION DISTRICT OF OREGON (TRIMET) AMENDING
COMMITTEE ON ACCESSIBLE TRANSPORTATION (CAT) BYLAWS**

WHEREAS, the TriMet Board of Directors has established the Committee on Accessible Transportation (CAT) to advise the Board and District staff on matters with regard to District transportation plans, policies and programs for persons with disabilities and/or older adults; and

WHEREAS, the CAT is guided by written Bylaws which provide that the Bylaws may be amended by a majority vote of the Board; and

WHEREAS, the CAT has recommended that the Board adopt changes to the Bylaws as shown in the redline edited version, attached hereto as Exhibit A, and in the proposed final version, attached hereto as Exhibit B; and

WHEREAS, the Board finds that the changes to the CAT Bylaws are warranted and wishes to adopt them in the form shown in the Exhibit B, attached hereto;

NOW, THEREFORE, BE IT RESOLVED:

1. That the CAT Bylaws shall conform with applicable law, and shall be amended as shown in the Exhibit B, attached to this Resolution.

Dated: December 13, 2023

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department